LEADERSHIP TEAM MEETING MINUTES

*July 20, 2022*

**Attendance**

*Executive Members*

Jon Rasmussen, President

Mike Reed, Vice President

Roger Hanson, Treasurer

*Members-at-Large*

Dan Constien

Doris LeCount

Dana Yenko

*Called Ministers*

Pastor Brian Larson - Called minister

Scott Thurman - Called minister

*Additional Attendees*

Cliff Sieck - Campus Improvement Ministry Team

**Devotion**

*from Judges 7:1-7, led by Jon Rasmussen*

 A reminder to follow and trust in God’s plan and to not place our trust in ourselves and what we directly see.

**Welcome & Standards**

*Contact Information Verification -* email addresses and phone numbers of members verified by Jon Rasmussen.

*Meeting dates & times -* meetings in August and September have been set:

* August 3, 6pm
* August 17, 6pm
* September 13, 6pm
* September 27, 6pm

For August and September, the transition period, meetings will be biweekly. Goal: move towards monthly meetings starting in October.

*Roles & Assignments*

* Need a recording secretary for leadership team and voter’s meetings:
	+ Dana stepped up for taking meeting minutes
	+ This can be rotating role in the future
* Communication back to the congregation
	+ Jon will reach out to Erin to discuss the best way to publish information from leadership team meetings back to the congregation
		- could be a physical posting, pre-service slides, in the bulletin, etc.
* Expectations:
	+ Jon will get information and agendas out to team members ~1 week before each meeting; allows time for feedback and the addition of topics to the agenda
	+ Doris: there is a wide age range in the leadership team - this will also allow for coverage of the age ranges in the congregation
	+ Mike: we should make sure the congregation knows that the meetings are open to all for attendance, not just limited to leadership team

**Acceptance of Minutes**

*Previous minutes will be considered a historical record, given the changes in composition of the leadership team.*

ACTION: leadership team members should look through old minutes over the next few weeks

**Calendar Review**

Installation Service - 7/31

Special Voter’s Meeting - 8/7 (not needed? see below discussion on sign update)

Regularly Called Voter’s Meeting - 8/28

Rally Sunday - 9/11

further out: voter’s meeting tentatively schedule for the first week of November 2022, last week of April 2023

 big picture schedule of voter’s meetings:

* + - * + August: set mission goals
				+ November: set budget

In light of drafting the budget for November, should we consider putting together a finance ministry team?

Discussion on voter’s meetings:

* Pastor Brian brought up considering the best time and space to hold voter’s meetings
	+ move away from Sunday mornings to avoid taking away time from Sunday School time
	+ Dan: what about doing a single service?
	+ Pastor Brian (response): will inevitable miss people, often those who do not enjoy the hybrid nature of single service Sundays

ACTION: start considering creative solutions to adjust time/space and include as much of the voting congregation as possible

**Old Business**

*Sign Progress - Cliff Sieck*

* Our current sign is broke and in quite a state of disrepair
* Originally, plan was to get a new sign in kind or an electronic sign (budgeted: ~$9,000-$11,000)
	+ however, there is a “highway 99 overlay” that has extreme constraints on the implementation of new signs along the highway
		- no digital readers
		- no replaceable letters
		- limited to 5’ x 6’
	+ the workaround for this is to refurbish the existing sign
		- the cost, however, will be in the range of ~$18,900, but with an electrical permit and putting concrete around the base, Cliff has it budgeted at $20,500
		- with this new price estimate, the Campus Improvement Ministry Team (CIMT) budge would be ~$9,800 over budget for the year
		- money could be shuffled around inside the $50,000 budget based on priorities, but cannot exceed the $50,000 cap
	+ to request more funds, is a special voter’s meeting needed? (would be held 8/7)
		- brought up facilities designated fund, which has money for campus/facilities improvements; could pull the excess $9,800 needed from this fund
		- plan: take from operating budge to the extent allowed, then pull additional funding from the designated fund; this plan would go to the congregation for a vote
			* but, congregation has already approved updating the sign; is a vote for additional funding necessary?
		- Per Mike: sections 5.3.3 and 5.3.4 of the constitution delegate the authority to approve the use of designated funds to the leadership team, therefore a special voter’s meeting is not necessary
			* Doris: supports not needing a voter’s meeting based on the constitution, previously obtained congregational approval, and recognition of the role economic inflation has played in the increase in cost of the sign
			* Follow-up from Cliff regarding designated fund: far more money has gone into the designated fund than would be needed; therefore, there would still be plenty of money left in the fund after using the $9,800
* Cliff: motion to approve using the designated fund to cover any costs exceeding the facilities budget with regards to updating the sign
* Doris: seconded the motion
* Discussion:
	+ Pastor Brian: should provide information clearly and directly to congregation: verbally, slides, Connections, Reflections
	+ Doris: many thanks to those involved in the sign update project, it has been no small task
* **vote:** unanimous approval

**New Business**

*Cemetery Usage & Cemetery Committee*

* Don Maynor has been in charge of the cemetery for quite awhile, and is ready to pass on the responsibilities
* Current concerns:
	+ 1924 tombstone has fallen over
	+ unsure of the following:
		- who is in the cemetery?
		- how many plots are left?
		- who has spoken for the remaining plots?
* New Project: figure out the answers to the above questions
* Is there money for maintenance?
	+ only for landscaping

*Transfer of Accounts and Signing*

* Per Pastor Brian: need voter’s meeting minutes to show motion, 2nd, votes, and the slate before signing authority can transferred/granted
* Cliff currently has signing authority - would like to no longer have signing authority or hold the master church credit card
* treasurer will have signing authority for checks
* multiple church cards exist
	+ master card - $20,000
	+ secondary cards (Pastor Brian and David have these) - $5,000

ACTION: get transfer done in the next week; start paperwork at church, then go to the bank (applies to President, Vice President, Treasurer)

*August Voter’s Meeting - 2023 Missions*

* Three tiers of missions:
	+ congregation
	+ community
	+ world
* Specifically interested in defining our world mission to bring to the voter’s meeting
* Current options include:
	+ LAMP
	+ Nord Est Haiti Luther Mission
	+ Idaho Servant Adventures

ACTION: team members should come prepared to the next meeting with information on missions, relevance of the mission, why it’s important, etc.

*Scott’s Job Description*

ACTION (specifically for Scott): put together a description of his job duties

* include duties specific to his called position, as well as additional duties performed

Next meeting devotion to be led by Doris